

WANBOROUGH PARISH COUNCIL (WPC)



**Minutes of a Meeting of
WPC Staffing Committee held at
Hoopers Field, Rotten Row, WANBOROUGH
on Monday 14th July 2025 at 6pm**

Cllrs present: John Warr (Chair), Richard Bellamy, Kathy Glanville, Omar Mirza
In attendance: Sally Thurston (Interim Clerk)
Minute Ref: SC/14.7/25

1. Apologies

None

2. Declaration of interest

3. Minutes

It was PROPOSED, SECONDED and RESOLVED to approve the minutes of the meeting held 23rd June 2025 as a correct record.

It was PROPOSED, SECONDED and RESOLVED to consider staffing matters first.

It was PROPOSED, SECONDED and RESOLVED due to the confidential and personal nature of the following items that the council move into closed session.

4. Staffing

- a) Members reviewed the notes of a recent probationary review meeting. It was PROPOSED, SECONDED and RESOLVED not to confirm the appointment as permanent.
- b) Members considered and reviewed hours allocated for village maintenance. It was PROPOSED, SECONDED and RESOLVED to recommend that All Build be asked if they are able to support further village maintenance. The clerk was asked to obtain quotes and present to the Finance and Policy Committee

5. Parish Clerk Recruitment

- a) Members received and considered a draft contract.
- b) It was PROPOSED, SECONDED and RESOLVED to forward the amended DRAFT contract and a draft offer letter to the HR advisor for a final check. Once approved the contract should be sent to the candidate as soon as possible.

It was PROPOSED, SECONDED and RESOLVED to return to open session.

Meeting closed 6.55pm.